



REQUESTS for DEMOLITION LETTERS

April 2009

Ridgewood Water will produce letters to meet the requirements of Local Building Departments when Property Owners are planning major construction projects and are required to obtain Demolition Permits (these permits typically require water and other utility services to be disconnected from the building that is planned to be demolished). Two basic types of letters are available:

When complete demolition of the existing structure will be taking place, refer to the requirements and procedures in the document titled Application for Water Service Disconnection.

When a partial demolition of the existing structure will be taking place (e.g. the foundation or a portion thereof is to remain) and when determined by Local Building Officials that the water service line and meter can remain, contact Ridgewood Water at (201) 670-5524 and request a "Partial Demolition Letter". A \$25 administrative fee will be charged for the letter and is due upon receipt thereof. This letter can typically be obtained within a couple of days of the initial request. Property Owners are reminded that they are responsible for the protection of the water meter from theft, damage, freezing, vandalism, etc. during the construction activities and that they need to similarly protect the exposed portion of the service line piping.

Contact the Ridgewood Water Distribution System Maintenance Division at (201) 670-5524 (located at 205 E. Glen Ave., Ridgewood) with any questions regarding this matter.

prepared by
Ridgewood Water