

VILLAGE OF RIDGEWOOD

APPLICATION FOR SITE PLAN EXEMPTION

FOR OFFICE USE ONLY

DATE RECEIVED: _____ BLOCK(S) _____ LOT(S) _____

ADDRESS OF SUBJECT PROPERTY: _____

APPLICANT NAME: _____ APPLICATION NO. _____

Instructions to Applicants: All applicants are required to complete Parts I, II, III and IV. If any parts of the form do not apply to your application, please state "not applicable", "none", etc. If you have any questions, please contact the Planning Board Secretary.

PART I. APPLICANT AND OWNER INFORMATION

A. Applicant Name _____

B. Applicant's Mailing Address _____

C. Applicant Telephone No. _____ If unlisted, check here

D. Applicant Fax No. _____ Email _____

E. Property Owner's Name _____

F. Property Owner's Mailing Address _____

G. Applicant's interest in land, if not owner (e.g., contract purchaser, owner's agent, etc.)

H. Other Contact Name _____ Title _____

I. Other Contact Address _____

J. Other Contact Telephone No. _____ Fax Machine No. _____

K. Other Contact Email _____

PART II. PROPERTY INFORMATION

A. Address of Subject Property: _____

B. Tax Map Block Number(s) _____ Lot(s) _____

C. Zone District(s) _____

D. Are there any deed restrictions, protective covenants, easements, etc. affecting the subject property? (check one). If yes, attach a description on a separate sheet.

Yes

No

E. Has there been a previous application or appeal to the Board of Adjustment, Planning Board or Village Council involving these premises? If yes, please attach a copy of the resolution(s)

Yes

No

F. EXISTING CONDITIONS. Describe the existing use and improvements on the property. Do not describe the proposed use or improvements here, but in Part IIIA and B.

PART III. DEVELOPMENT INFORMATION

A. PROPOSED USE. Please describe the proposed use, the nature of materials and/or services involved, the days and hours of operation, the number of operators and employees, etc. Do not indicate the proposed improvements here, only the proposed use. Proposed improvements are described in Part III.B.

PART III. DEVELOPMENT INFORMATION (continued)

B. PROPOSED IMPROVEMENTS. Describe the proposed improvements, including buildings, paving, utilities, storm drainage, lighting, signs, landscaping, fencing, etc. and any alterations to existing improvements.

C. ELIGIBILITY FOR SITE PLAN EXEMPTION. Check each of the boxes that are true and accurate for this application. If any of the following are not true and accurate, stop and do not file this application, since the application is not eligible for site plan exemption, but must obtain site plan approval:

This application meets the definition of "minor site plan" in §190-3

This application does NOT include any of the following proposed improvements:

- Principal or accessory buildings
- Building additions
- Porches, decks, accessible ramps, lifts, fire escapes and other above-grade entry/egress structures having an area greater than 50 square feet
- Any improvement associated with a conditional use
- Freestanding signs
- Improvements that result in an increase of more than 250 square feet of impervious coverage

This application complies with all applicable provisions of Chapter 190, Land Use and Development, including but not limited to the specific and general design guidelines, standards and construction specifications in Article IX, the zoning regulations in Article X and all other applicable laws, rules and regulations of the Village Code

PART III. DEVELOPMENT INFORMATION (continued)

D. Required approvals or reviews by other governmental agencies other than Planning Board or Board of Adjustment (check all that apply).

<u>VILLAGE OF RIDGEWOOD</u>	<u>BERGEN COUNTY AND ADJACENT MUNICIPALITIES</u>
<input type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> County Planning Board
<input type="checkbox"/> Health Department	<input type="checkbox"/> Borough of Glen Rock
<input type="checkbox"/> Construction Code Official	<input type="checkbox"/> Borough of Hawthorne
<input type="checkbox"/> Soil Movement Permit	<input type="checkbox"/> Borough of Ho-ho-kus
<input type="checkbox"/> Retaining Wall Permit	<input type="checkbox"/> Borough of Midland Park
<input type="checkbox"/> Flood Hazard Area Construction Approval	<input type="checkbox"/> Borough of Paramus
<input type="checkbox"/> Other _____	<input type="checkbox"/> Borough of Waldwick
<input type="checkbox"/> Road Opening Permit	<input type="checkbox"/> Township of Washington
Village <input type="checkbox"/>	<input type="checkbox"/> Township of Wyckoff
County <input type="checkbox"/>	
State <input type="checkbox"/>	

STATE AND FEDERAL AGENCIES (if approval required, state nature of approval)

N.J. Department of Environmental Protection. _____
(e.g., wetlands, stream encroachment, sewer extension/TWA, soil/water remediation)

N.J. Department of Transportation _____
(e.g., Highway access permit)

Bergen County Soil Conservation District

Other _____

PART IV. SIGNATURES AND AUTHORIZATIONS

A. Certification/Agreement by Applicant/Appellant.

The undersigned applicant does hereby certify that all the statements contained in this application are true to the best of my knowledge. The undersigned also consents to the entering & inspection of the subject premises by the Site Plan Exemption Committee and Village staff as necessary for the review of this application.

Applicant/Appellant

Date

B. Owner Consent. If the applicant is not the property owner, the following consent must be signed by the property owner:

The undersigned owner(s) hereby affirm that this application is being made with my/our knowledge and consent and that the information contained herein is true and correct to the best of my/our knowledge. The undersigned also consents to the entering & inspection of the subject premises by the Site Plan Exemption Committee and Village staff as necessary for the review of this application

Owner

Date

C. Authorization of Agent. If the applicant is not the property owner, contract purchaser or other person having a proprietary interest in the subject property, the following authorization must be signed by the property owner:

I/We, the undersigned, hereby affirm that the applicant named in Part I of this application

is authorized to act as my/our agent in this matter, and I/we agree to any and all terms and conditions that may be imposed on the subject property as a result of this application. to the maximum extent permitted by law.

is NOT authorized to act as my/our agent in this matter, and I/we or my/our legal representative agree to attend the meeting(s) on this matter in order to represent our interest and express our consent, or lack thereof, to any and all terms and conditions that may be imposed on the subject property as a result of this application.

Owner

Date

PART IV. SIGNATURES AND AUTHORIZATIONS (continued)

D. Anticipated Changes in Application Information.

The undersigned owner and applicant affirm that there:

- are NOT now pending or planned any actions, transactions or other events that will change any of the certifications, consents, authorizations or other information presented in this application form, including but not limited to the identity of the applicant or owner and their contact information, other than those changes that may be required by the Village during the course of review.
- ARE now pending or planned actions, transactions or other events that will change some or all of the certifications, consents, authorizations or other information presented in this application form, including but not limited to the identity of the applicant or owner and their contact information, in addition to those changes that may be required by the Village during the course of review, as indicated on the attached sheet. (attach separate sheet)

In addition, I/we agree that if any presently unknown or unplanned actions, transactions or other events occur prior to the issuance of any permits by the Village for the subject application, which actions, transactions or other events change or will change any of the certifications, consents, authorizations or other information presented in this application form, including but not limited to the identity of the applicant or owner and their contact information, I/we will promptly notify the Village of such changes prior to the issuance of such permits

Applicant/Appellant

Date

Owner

Date

SITE PLAN EXEMPTION DETERMINATION

FOR OFFICE USE ONLY

- The within application has been reviewed and determined to be exempt from the requirement to obtain site plan approval in accordance with §190-37B and C. Such exemption is granted only for the use and improvements described in this application and depicted on the following plans:

- The site plan exemption granted herein is subject to the following conditions that must be met prior to the issuance of any permits or the start of any construction or demolition:

- The within application has been reviewed and determined to NOT be exempt from the requirement to obtain site plan approval for the following reasons:
 - The application lacks sufficient information to determine that it is exempt.
 - The application, including any other application for the same premises filed within 190 days of the filing of this application, does not meet the definition of "minor site plan" in §190-3.
 - The application proposes one or more of the improvements set forth in §190-37C(1)(a) that are not eligible for site plan exemption
 - The application does not comply with all applicable provisions of Chapter 190, and all other applicable laws, rules and regulations of the Village Code. The following violations are proposed by the application:

Chairman, Site Plan Exemption Committee

Date: _____

Secretary, Site Plan Exemption Committee

Date: _____