



Village of Ridgewood

2023 Budget Introduction Presentation

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General Topics

- 2022 Accomplishments/Highlights
- 2023 Goals
- 2023 Risks
- Unfunded Liabilities/Obligations
- Budget Summary
- 2023 Budget
- Revenues
- Use of Surplus
- Operating Expense
- General Capital
- Other Operating and Capital Funds

2022 Accomplishments/Highlights

- The Village had approximately a \$2 million street resurfacing program.
- At the Schedler Park Property, installed irrigation & planted trees on the berm. Awarded the contract to begin the final phase of restoration of the Zabriskie-Schedler house.
- Recertified the Village's Community Rating Service rating, with the lower rating of 6. This provides property owners in the Village needing to purchase flood insurance a 20% premium discount.
- Chief Financial Officer & Director of Ridgewood Water worked together to submit applications for funding of PFAS Treatment projects through the I-Bank saving financing costs.
- Maintained Standard & Poor's AAA rating.
- Village had a 99.6% tax collection rate.
- Final design of PFAS treatment for the reactivation of the Ravine well and the new Marr well was completed.
- Completed the new Ridgewood Water Headquarters, next to Ridgewood Library, and moved staff into the building by October. The new location allows for daily collaboration between all divisions of Ridgewood Water creating workplace efficiency.

2022 Accomplishments/Highlights

- Conducted a structural inspection & assessment of the Kingsbridge Lane Pedestrian Bridge. Awarded a contract for Engineering services to provide a plan for bidding out the rehabilitation of the bridge.
- Obtained regulatory approval from NJDEP for De-Silting & De-Snapping of the Ho-Ho-Kus Brook and Saddle River.
- Implemented the new tree ordinance for the removal & replacement of trees on private properties.
- All leaves were picked up with in-house staff, with a cost savings of approximately \$25,000, compared to the price charged by an outside contractor.
- Conducted 2 annual joint disaster exercises with Ridgewood Manor & Family of Caring Nursing Homes.
- Upgraded security measures for all Village Offices and Buildings.
- Hired two new Police Officers.
- Hired two new Fire Fighters.

2022 Accomplishments/Highlights Continued

- Police Dept. established a drone unit & began using them at events, with trained personal.
- Held the 9th annual Michael J. Feeney, Jr. Police Academy for area students.
- Successfully transitioned all weekday and Saturday daytime calls for both ambulances from EMS to the Fire Department. This allows better use of personnel who are already being paid, and has eliminated the need for paid daytime EMTs.
- Held COVID vaccine and booster clinics in Village Hall, serving Ridgewood residents, close to home. Approximately 98% of those eligible have been vaccinated.
- Hired a Social Worker, through a grant, which as been helpful in assisting residents in need.
- The Health Department applied for and received new grants to hire a part time and a full time Vulnerable Population Outreach Coordinator.
- OEM collaborated with Age Friendly Ridgewood to update and publish a revised Emergency Preparedness Guidebook for residents. This has not been updated since 2013.
- As of the end of December, 612 OPRA requests were received and processed by the Village Clerk's Office.

2022 Accomplishments/Highlights Continued

- Liquid waste acceptance at the Village's Water Pollution Control Facility, continues to make money for the Village, approximately \$200,000 annually.
- Emergency Services is the largest staffed public safety agency in the Village, with the lowest public safety budget, as a result of their strong volunteer workforce, who donated over 15,000 hours to the Village.
- Disposed of surplus vehicles and equipment through Govbids, bringing in revenue for the Village.
- Oversaw the planting of many shade trees, including new trees in revitalized tree wells in the Central Business District.
- Removed and replaced ash trees due to the devastating effects of the Emerald Ash Borer.
- Graydon Pool was enjoyed by many residents.

2022 Accomplishments/Highlights Continued

- Summer Day Camp served 600 campers. This was the first full in-person day camp since 2019.
- Began use of the Styrofoam densifier.
- Worked with restaurants regarding the placement of outdoor dining areas on a daily basis.
- Removed and replaced ash trees due to the devastating effects of the Emerald Ash Borer.
- Reduced the amount on bulk pick up day to 7 items, which has saved the Village in disposal costs.
- Completed installation of new telephone system.
- Shared Services Municipal Court with Glen Rock and Wyckoff continues to function well, as we all share personnel.
- Began working on the replacement of lead water service lines.
- Completed construction of Passaic Valley Water Commission Interconnection and pipeline project, which went live in August.

2023 Goals

- Tree wells in the Central Business District will be revitalized. Viable Ash Trees will be treated on public lands for the Emerald Ash Borer. New trees will be planted in various locations throughout the Village.
- Award a contract for \$2 million in 2023 paving projects, for various Village streets.
- Continue working on the plan for the Schedler Park property, with the State Historic Preservation Office (SHPO), to obtain approval for the driveway entrance, parking lots, field, walking paths, restrooms, and playground, which will move the project forward.
- Complete the restoration of the Zabriskie-Schedler House.
- Bring back the dining corrals and the Pedestrian Plaza in the Central Business District, from June through early October. This will include entertainment, culturally themed weekends, and enjoyment for the entire family.

2023 Goals Continued

- Hold summer job fair to meet with candidates interested in summer employment, in order to encourage additional candidates to apply for seasonal positions.
- Ridgewood Water will continue to build PFAS treatment facilities in various locations throughout the utility.
- Replace Public Safety vehicles and equipment, as well as vehicles and equipment for other departments.
- Design and implement a facility scheduling process through a computer software program to view all reservations, practices and games on one master calendar which will assist the sports groups, the Recreation Division, and the Parks Division as they prioritize field use and maintenance. It will also allow for scheduling events in various Village buildings.
- Enter into Shared Services Agreement with other municipalities for use of our Styrofoam densifier.
- Reconfigure parking zones in the Central Business District so that those parking vehicles can use multiple nearby kiosks to pay for parking.

2023 Goals Continued

- Expand the Water Smart portal for customers of Ridgewood Water, where they have access to many aspects of their account, including water usage, payment of bills, and other important information about Ridgewood Water.
- Encourage other public water utilities to join with Ridgewood Water in coordinating efforts for recovery of PFAS expenses.

2023 Budget Process

- Budgets were sent out to departments in July and were required to be sent to Finance by early September.
- Beginning in October, several rounds of internal reviews were held with Department Directors; objective was to provide the best possible numbers & alternatives to the Village Council.
- Emphasis was on operating efficiencies, as well as customer service improvements & investment in people, process & technology.
- Budget reviews with Village Council were designed to elevate the dialogue to include strategic planning, as well as daily operations. Cost containment was critical.
- Operating Expenses, as well as Capital Budgets, were discussed for the Village, Ridgewood Water Utility, Parking Utility & Library.
- Various budget meetings were held with the Village Council, where Department Directors made presentations on their 2023 budget requests.
- Our final session proposed the Water, Parking and Capital budgets, in addition to General, Water and Parking Operating budgets.

2023 Budget Process Continued

- Various scenarios were presented to Village Council including:
 - No new hires in 2023 (18 requested)
 - No title changes
 - Use of resources to cover payouts
 - Termination pay
 - Trust (Storm)
 - Reduction of overtime
 - Reduction of vehicle maintenance
 - 10% across the board reductions to other expenses

2023 Budget Process Continued

- 6 days of furloughs for all Management, Non-Union, Blue Collar, White Collar and Supervisors
- Increase Fire fees and permits
- Initiate a 3% convenience fee on credit card usage

2023 Risks

- **GENERAL**
 - Controlling costs to address budget crisis.
 - Defense of tax appeals – appraisal costs, court settlements.
 - Police overtime.
 - Stabilize infrastructure.
 - One time revenues.
- **WATER**
 - Weather conditions.
 - Stabilize infrastructure.
 - Compliance with new EPA water quality regulations.
 - PFAS Debt.
- **PARKING**
 - Recovering from COVID impact on parking revenues.

2023 Contractual Obligations Totals

- Salaries
 - Police: \$ 7.772M
 - Fire: \$ 6.318M
 - Other: \$ 10.999M
- Pension
 - Police/Fire: \$ 4.120M
 - PERS: \$ 1.693M
- Health Insurance \$ 7.853M
- Terminal Leave: \$.400M

TOTAL OBLIGATIONS: \$39.155M/\$57.66M – 67.8%

Unfunded Liabilities as of 12/31/22

- \$9.299 Million

- Retirements
 - 2022 - \$522,687
 - 2023 Est - 400,000
 - Total - \$922,687

- Trust Fund - \$1,008,277

2023 Budget Summary

- Operating & Capital Budgets:
 - \$57.658 Million Operating Budget
 - \$7.6 Net Million General Capital Budget
 - \$244.00 annual municipal tax increase on an average assessed home value of \$707,500.
- Estimated outstanding bonds & notes
 - \$69.0 Million (12/31/22) \$63.8 Million (12/31/21)
- Proposed Budget for Revenues & Expenses are up approximately \$2.2 million from prior year.

What this budget includes

- Addition of 1 new Police Officer (total of 3 hired in 2023).
- Police hiring a new Records Clerical position.
- Engineering costs allocated to Capital projects.
- No furloughs or layoffs.

2023 Revenues

- Total 2022 miscellaneous revenues in excess of anticipated - \$1 million
- However, \$2.6 million of American Recovery Funding not available in 2023.
- Optimized use of Reserves & Surplus
- Risks
 - Maintaining Revenue targets
 - Police Side Jobs – Administrative Fees
 - Usual Graydon Risk – Weather Dependent
 - One time revenues
 - Minimizing impact of tax appeals

Budget Being Introduced

	2023	2022
Total Appropriations	\$57,658,342	\$ 55,230,102
Less: Surplus Anticipated	4,500,000	4,215,439
Miscellaneous Revenues	11,571,142	11,691,364
Receipts from Delinquent Taxes	514,000	568,000
Amount to be Raised by Taxation	38,490,040	36,455,150
Public Library Tax	2,583,159	2,300,148
Total	41,073,199	38,755,298
2023 Taxes on Average Assessed Value of \$707,500	\$4,917	
2022 Taxes on Average Assessed Value of \$702,349		\$4,635
Municipal Portion	\$65.09	\$62.10
Library Portion	\$4.40	\$ 3.90

REVENUE CHANGES 2023 VS. 2022

Revenues	Recommended Budget Projected 2023	Budgeted 2022	Realized 12/31/2022	Excess (Deficit)
Surplus Anticipated	\$4,500,000	\$ 4,215,439	\$ 4,215,439	\$ -
Total Local Revenues	4,981,000	4,372,250	5,007,000	634,751
Total Public and Private Revenues	555,932	542,402	542,402	-
State Aid	1,950,000	1,867,322	1,964,729	97,407
Total Other Special Items	4,084,210	4,909,390	5,224,635	315,245
Total Miscellaneous Revenues	11,571,142	11,691,364	12,738,768	1,047,402
Receipts from Delinquent Taxes	514,000	568,000	603,344	35,344
Amount to be Raised by Taxation	38,490,040	36,455,150	37,597,322	1,142,172
Public Library Tax	<u>2,583,159</u>	<u>2,300,148</u>	<u>2,300,148</u>	-
Total Revenues	\$57,658,342	\$55,230,102	\$57,455,021	\$2,249,919

KEY REVENUE FLUCTUATIONS

2023 VS. 2022

Increases in 2023	
Municipal Court	\$ 66,000
Interest & Costs - Taxes	44,000
Interest - Investments	271,000
Ambulance Billing	74,800
Fees & Permits	125,000
Recreation Fees	99,000
Energy Receipts Tax	97,000
Police Outside Service	300,000
Miscellaneous	67,202
Total Increases	\$1,144,002

Decreases in 2023	
Graydon Pool	\$18,000
Sewer Discharge	40,000
UCC Fees	39,000
Total Decreases	\$ 97,000

Sources of Funds

Use of Surplus

YEAR	SURPLUS BALANCE*	UTILIZED SURPLUS	INTRODUCED BUDGET	% OF BUDGET	REMAINING SURPLUS
2023	\$ 7.078M**	\$4.500M	\$57.719M	7.79%	\$2.578M
2022	5.265M	4.000M	54.965M	7.28%	1.265M
2020	4.566M	4.000M	51.018M	7.84%	.566M
2019	4.801M	3.730M	50.760M	7.35%	1.071M
2018	5.073M	3.730M	50.082M	7.45%	1.343M
2017	4.809M	3.630M	48.881M	7.50%	1.179M
2016	5.178M	3.300M	47.826M	6.90%	1.878M
2015	4.564M	3.032M	47.061M	6.44%	1.532M

* Complies with Village Surplus Policy adopted May 2016.

** Includes non-cash surplus of \$1.4M

Budget Appropriations – Current Fund

	2023	2022
Total General Appropriations within CAPS	\$46,450,762	\$43,984,837
Operations Excluded from CAPS	4,123,675	3,315,150
Capital Improvement Fund	425,000	425,000
Debt Service	5,041,790	5,614,000
Deferred Charges	387,115	396,615
Reserve for Uncollected Taxes	<u>1,230,000</u>	<u>1,230,000</u>
	<u>\$57,658,342</u>	<u>\$54,965,602</u>

**2023 Proposed Budget
Components of Appropriations for 2023**

			Increase (decrease)	
	2023	2022	\$	%
Salaries & Wages	\$ 25,089,285	\$ 24,050,147	1,039,138	4.32%
Other Expenses	13,801,554	13,154,609	646,945	4.92%
Deferred Charges and Statutory Expenditures				
Benefits	7,559,923	6,827,141	732,782	10.74%
Master Plan/Emerg.	387,115	396,615	(9,500)	(2.40%)
Other Operations				
Library	2,583,159	2,390,444	192,715	8.07%
Other	177,300	161,100	16,200	10.06%
Interlocal Agreements	807,644	763,606	44,038	5.77%
Public & Private Programs*				
Chapter 159*	555,572	542,402	13,170	2.43%
Capital Improvements	425,000	425,000	0	0.00%
Debt Service	5,041,790	5,514,036	(472,246)	(8.57%)
Reserve for Uncollected Taxes	1,230,000	<u>1,230,000</u>	<u>0</u>	<u>0.00%</u>
	<u>\$ 57,658,342</u>	<u>\$ 55,455,102</u>	<u>\$ 2,203,242</u>	<u>3.98%</u>

*Revenues off-set with equal appropriations

Gross Debt General Capital Fund

<u>DEBT</u>	<u>12/31/2021</u>	2022 <u>PAYDOWNS</u>	2022 <u>ISSUANCE</u>	<u>BALANCE</u> <u>12/31/22</u>
SERIAL BONDS	\$ 29,291,000	\$ 4,065,000	\$ -0-	\$25,226,000
BOND ANTICIPATION NOTES	20,342,000	20,342,000	20,342,000	20,342,000
NJEIT LOANS	<u>456,882</u>	<u>156,757</u>	<u>-0-</u>	<u>300,125</u>
TOTAL BONDS & NOTES	50,089,882	24,563,757	20,342,000	45,868,125
BONDS & NOTES AUTHORIZED & NOT ISSUED	<u>13,687,095</u>	<u>-0-</u>	<u>9,399,250</u>	<u>23,086,345</u>
TOTAL GROSS DEBT	<u>\$63,776,977</u>	<u>\$24,563,757</u>	<u>\$29,741,250</u>	<u>\$68,954,470</u>

Proposed 2023 General Capital

◆	Street Paving Program	\$2,000,000
◆	Purchase of Vehicles	1,452,000
◆	Buildings (Streets, Parks)	172,000
◆	Infrastructure (Fire, Parks Engineering)	1,000,000
◆	Equipment (Public Safety, MIS, WPCF)	3,140,000
◆	Other	43,000



Ridgewood Water Utility Operating

2023 Water Utility Operating Revenue

	2023	2022
Surplus Anticipated	\$2,686,000	\$2,476,103
Water Rents	15,507,059	13,750,000
Hydrant Service	182,500	182,266
Miscellaneous	825,000	887,000
Facility Charges/Water Rent Increases	917,280	1,234,118
Total Revenue Anticipated	\$20,117,839	\$18,529,487

2023 Water Utility Operating Appropriations

	2023	2022
Operating:		
•Salaries & Wages	\$4,546,569	\$4,262,911
•Other Expenses	9,514,882	8,403,747
Capital Improvements:		
•Capital Improvement Fund/Capital Outlay	1,015,000	875,000
Debt Service	3,652,900	3,645,449
Statutory Expenditures:		
•PERS	231,582	268,400
•Social Security	194,364	190,000
•Unemployment	4,550	7,500
Surplus (General Budget)	957,992	876,480
Total Appropriations	\$20,117,839	\$18,529,487

2023 Water Utility Operating Appropriations Continued

	2023
Approximately \$1,637,000 increase:	
Operating	\$1,470,000
Capital Improvement	140,000
Debt Service	7,500
Statutory & Other	19,500

Proposed 2023 Water Capital

- Storage Tanks \$ 312,000
- Distribution System Improvements 8,190,000
- Equipment & Vehicles 338,000
- Facility Improvements 156,000

Gross Debt Water Capital Fund

<u>DEBT</u>	<u>12/31/2021</u>	2022 <u>PAYDOWNS</u>	2022 <u>ISSUANCE</u>	PROJECTED <u>BALANCE</u> <u>12/31/22</u>
SERIAL BONDS	\$ 28,564,000	\$ 1,800,000	\$ -0-	\$26,764,000
BOND ANTICIPATION NOTES	<u>7,275,500</u>	<u>7,275,500</u>	<u>7,275,500</u>	<u>7,275,500</u>
BONDS & NOTES	35,839,500	9,075,500	7,275,500	34,039,500
BONDS & NOTES AUTHORIZED & NOT ISSUED	<u>12,267,742</u>	<u>-0-</u>	<u>12,797,200</u>	<u>25,064,942</u>
TOTAL GROSS DEBT	<u>\$48,107,242</u>	<u>\$ 9,075,500</u>	<u>\$20,072,700</u>	<u>\$59,104,442</u>



Parking Utility

2023 Parking Utility Operating Revenue

	2023	2022
Surplus Anticipated	\$410,000	\$513,000
Parking Meters	2,085,654	1,832,700
Interest on Investment	8,600	1,500
Parking Capital Surplus	35,000	-
Total Revenue Anticipated	\$2,539,254	\$2,347,200

2023 Parking Utility Operating Appropriations

	2023	2022
Operating:		
•Salaries & Wages	\$640,766	\$612,759
•Other Expenses	881,152	799,105
Debt Service	765,000	683,000
Deferred Charges – COVID	142,336	142,336
Statutory Expenditures:		
•PERS	28,000	28,000
•Social Security	54,000	54,000
•Unemployment	5,200	5,200
•PFRS	22,800	22,800
Surplus (General Budget)	-	-
Total Appropriations	\$2,539,254	\$2,347,200

2023 Parking Utility Operating Appropriations Continued

	2023
Approximately \$192,000 higher:	
Salaries & Wages	\$28,000
Other Expenses	82,000
Debt Service	82,000

Proposed 2023 Parking Utility Capital

- Equipment \$59,000

Gross Debt Parking Capital Fund

<u>DEBT</u>	<u>12/31/2021</u>	2022 <u>PAYDOWNS</u>	2022 <u>ISSUANCE</u>	PROJECTED <u>BALANCE</u> <u>12/31/22</u>
SERIAL BONDS	\$ 11,375,000	\$ 235,000	\$ -0-	\$11,140,000
BOND ANTICIPATION NOTES	<u>440,000</u>	<u>440,000</u>	<u>440,000</u>	<u>440,000</u>
TOTAL BONDS & NOTES	11,815,000	675,000	440,000	11,580,000
BONDS & NOTES AUTHORIZED & NOT ISSUED	<u>2,845,465</u>	=	=	<u>2,845,465</u>
TOTAL GROSS DEBT	<u>\$14,660,465</u>	<u>\$ 675,000</u>	<u>\$440,000</u>	<u>\$14,425,465</u>